GUIDELINES FOR ADMISSION
GRADUATE PROGRAM IN ECONOMICS
MICHIGAN STATE UNIVERSITY

Due to the sequencing of classes, the department only accepts applications for Fall semester.

The following application materials are due by December 12th. Please note your application will not be reviewed until we receive ALL materials including the application fee.

1. Application materials online at http://grad.msu.edu/apply/online.aspx.

2. An application fee of $50.00 US Dollars. We cannot waive or defer this fee.

3. A personal statement. Please explain how your background and life experiences, including social, economic, cultural, familial, educational, or other opportunities or challenges motivated your decision to pursue a graduate degree. Evidence of leadership and initiative would be useful. Please limit this statement to one page.

4. An academic statement. Please describe your plans for graduate study, your career goals, and how Michigan State University’s graduate program will help you meet your career and educational objectives. Please limit this statement to one page.

5. A resume.

6. Three letters of recommendation from people who know your work and can comment on the likelihood that you will succeed in our program. Once your application has been submitted, a message will appear on the screen with instructions on how to access the student portal. You will also receive an email with these instructions. After you enter your recommenders’ names in the student portal, they will receive an email with a link to submit their letters.

7. One official transcript from each undergraduate institution as well as any graduate program you attended. Sealed transcripts should be mailed to:

   Department of Economics
   Michigan State University
   Attn: Graduate Application Coordinator
   110 Marshall-Adams Hall
   486 W. Circle Dr.
   East Lansing, MI 48824

For applicants submitting transcripts from Chinese institutions: Only ADMITTED students pursuing degrees or who have earned degrees from universities in China are required to submit a verification report (English version) through the China Academic Degrees and Graduate Education Development Center (CDGDC) for their final bachelor degree transcripts (大学成绩单) and bachelor degree (本科学位证书).
8. Graduate Record Examination (GRE) general test scores. We do not accept GMAT scores. This test must be taken no later than December. Scores must be valid at the time of enrollment (August).

9. Test of English as a Foreign Language (TOEFL), Michigan English Language Assessment Battery (MELAB), MSU English Language Test (MSUEL), or International English Language Testing System (IELTS) (international students only). These scores also have to be valid at the time of enrollment (August). Information on these tests can be found at http://grad.msu.edu/apply/docs/international.pdf.

Our codes for both the GRE and TOEFL are below. For testing date and times, please visit http://www.ets.org

1465 – Institution Code (Michigan State University).
1801 – Department Code (Economics) for GRE
84 – Department Code (Economics) for TOEFL

10. An Affidavit of Support (financial proof for international students upon acceptance without funding) is required for international students. This document can be found at http://grad.msu.edu/apply/docs/finproof.pdf and is not required until after admittance.