

**GUIDELINES FOR ADMISSION**  
**GRADUATE PROGRAM IN ECONOMICS**  
**MICHIGAN STATE UNIVERSITY**

**Due to the sequencing of classes, the department only accepts applications for Fall semester.**

We require the following application materials by December 15th of the year preceding admission. **Please note your application will not be reviewed until we receive ALL materials including the application fee.**

1. An online application form which can be submitted by clicking on the following link <http://grad.msu.edu/apply/online.aspx>.
2. An application fee of \$50.00 US Dollars. We cannot waive or defer this fee.
3. A personal statement. Please explain how your background and life experiences, including social, economic, cultural, familial, educational, or other opportunities or challenges motivated your decision to pursue a graduate degree.
  - Please limit this statement to one page
  - No minimum word count
  - Either single or double spaced
4. An academic statement. Please describe your plans for graduate study, your career goals, and how Michigan State University's graduate program will help you meet your career and educational objectives.
  - Please limit this statement to one page
  - No minimum word count
  - Either single or double spaced
5. A resume.
6. Three letters of recommendation from people who know your work and can comment on the likelihood that you can succeed in our program. Letters can be emailed to [ecgrdsec@msu.edu](mailto:ecgrdsec@msu.edu). All letters must include a recommendation form. Forms can be found at the above site or in PDF format at <http://grad.msu.edu/apply/docs/recommendation.pdf>.
7. One official transcript from each undergraduate institution you attended and as well as from any graduate work.
8. Graduate Record Examination (GRE) general test scores. We do not accept GMAT scores. This test must be taken no later than December. Scores must be valid at the time of enrollment (August).

9. Test of English as a Foreign Language (TOEFL), Michigan English Language Assessment Battery (MELAB), MSU English Language Test (MSU-ELT), or International English Language Testing System (IELTS) (international students only). These scores also have to be valid at the time of enrollment (August). Information on these tests can be found at <http://grad.msu.edu/apply/docs/international.pdf>.

Our codes for both the GRE and TOEFL are below. For testing date and times, please visit <http://www.ets.org>.

1465 – Institution Code (Michigan State University)

1801 – Department Code (Economics) for GRE

84 – Department Code (Economics) for TOEFL

10. Affidavit of Support (financial proof for international students upon acceptance without funding). This document can be found at <http://grad.msu.edu/apply/docs/finproof.pdf> and is not required until after admittance.

All application materials must be received by the December 15<sup>th</sup> deadline. Please be sure to include your email address on your application so that we can notify you promptly.

All materials should be mailed to:  
Department of Economics  
Michigan State University  
Attn: Graduate Application Coordinator  
110 Marshall-Adams Hall  
East Lansing, MI 48824